

**THE INTERNATIONAL ASSOCIATION  
OF LIONS CLUBS  
DISTRICT CONSTITUTION AND BY-LAWS  
District 26-M6 of Missouri**

**Last Amended March 12, 2011**

**CONSTITUTION**

**ARTICLE I - Name**

This organization shall be known as District 26-M6, Lions Clubs International, hereinafter referred to as "district."

**ARTICLE II - Object**

To provide an administrative structure with which to advance the Purposes of Lions Clubs International in this district.

**ARTICLE III - Membership**

The members of this organization shall be all Lions clubs in this district chartered by Lions Clubs International. This district shall be comprised of the following counties: Barry, Barton, Cedar, Christian, Dade, Dallas, Douglas, Green, Jasper, Hickory, Laclede, Lawrence, McDonald, Newton, Ozark, Stone, Taney. Webster and Wright.

**ARTICLE IV - District Organization**

**Section 1. RULES OF PROCEDURE**

Except as otherwise specifically provided in this constitution and by-laws, or in the rules of procedure adopted for a meeting, all questions of order and procedure adopted for a meeting, all questions of order and procedure in any district meeting or convention, any meeting of the district cabinet, region, zone or member club or of any group or committee of any one of them shall be determined by ROBERT'S RULES OF ORDER, NEWLY REVISED.

**Section 2. CABINET AND OFFICERS.** The district shall have a district cabinet composed of the district governor, the immediate past district governor, the first vice district governor, the second vice district governor, the MLERF Board Director, the region chairpersons, the zone chairpersons, a cabinet secretary, a cabinet treasurer, chairperson of the Governors Honorary Committee and other specifically identified committee chairpersons. The members of the district cabinet shall be the officers of the district. Each such officer shall be a member in good standing of a Lions club in good standing in the district.

**Section 3. ELECTION OF DISTRICT GOVERNOR/VICE DISTRICT GOVERNOR:** The district governor, first vice district governor and second vice district governor shall be elected at the annual convention of the district.

**Section 4. ELECTION OF MISSOURI LIONS EYE RESEARCH FOUNDATION (MLERF) BOARD MEMBER:** To ensure staggering of Board Member terms, any Director elected in 2008, serving in District 26-M6 shall serve a two-year term. Any Director elected prior to 2008 may complete that term, but failure to do so shall not create a "vacancy". In 2010 and thereafter, all elections will be for a three-year term.

**Section 5. APPOINTMENT OF DISTRICT OFFICERS:** The district governor shall appoint, by the time of taking office, a cabinet secretary and a cabinet treasurer, one region chairperson for each region, one zone chairperson for each zone, and all committee chairpersons in the district. Unless specified elsewhere to the contrary, the term of each office shall be for one (1) Lion's year, and may succeed themselves, except, however, the cabinet secretary and cabinet treasurer may not serve more than four (4) consecutive years without Cabinet approval, and in no case more than five (5) consecutive years.

**Section 6. DISTRICT COMMITTEES.**

a. **DISTRICT GOVERNOR'S ADVISORY COMMITTEE.** The Zone Chairperson and the Presidents and Secretaries of the clubs in the Zone shall compose a District Governor's Advisory committee, with the Zone Chairperson as Chairperson thereof. At a date, time and place called by the Zone Chairperson, this committee shall hold a first meeting

within ninety (90) days after the adjournment of the preceding International Convention; a second and third meeting within thirty (30) days of each District Governors Cabinet meeting. A fourth meeting would be called at the discretion of the Zone Chairperson.

b. **DISTRICT GOVERNOR'S HONORARY COMMITTEE:** There shall be a District Honorary Committee consisting of Past International Officers and Past District Governors within the District. The Chairperson,, **Vice** Chairperson, Secretary and Treasurer shall be elected annually by committee members. This committee shall meet when and as called upon by the Chairperson.

c. **DISTRICT FINANCE COMMITTEE:** Each incoming District Governor shall appoint a member to the Finance Committee to serve a term of three years. The member whose term of office expires at the end of the current year shall be Chairperson of the committee.

d. **DISTRICT AUDIT COMMITTEE:** The chairperson of the Honorary Committee shall appoint three Lions to the Audit Committee. Their term of office shall terminate at the end of the audit for that fiscal year.

## **ARTICLE V – District Convention**

**Section 1. ANNUAL CONVENTION TIME AND PLACE:** An annual Convention of the District shall be held each year prior to the State Convention. The exact date will be fixed by the District Governor in consultation with the MD 26 Council of Governors and the International Director, or Past International Director, who is charged with that responsibility. Such date selected shall not fall on Easter Sunday Weekend. Each chartered club in the District, in good standing, shall receive notice of the date and place of the District Convention in writing at least sixty (60) days before said convention convenes.

**Section 2. FORMULA FOR CONVENTION DELEGATES:** Each Chartered Club in good standing with Lions International and the District shall be represented by one or more delegates at the Annual District Convention and shall be entitled in each such Convention to one voting delegate and one alternate delegate for each ten (10) members, or majority fraction thereof, who shall have been members of said club for one year and one day, as shown by the records of Lions International on the first day of the month immediately preceding that month during which the Convention is held. The major fraction referred to in this section shall be five (5) or more members. Each certified delegate, the District Governor and all Past District Governor members of this District, present in person, may cast one vote only for each office to be filled, and, one vote only on each issue to be voted on by the delegates of said Convention. Unless specified otherwise, the affirmative vote of a majority of the delegates voting on any candidate, or question, shall be the act of the Convention. Delinquent dues owed by any Club or member may be paid and good standing acquired at any time prior to the close of the credential certification. Such closing time shall be established by the respective convention.

**Section 3. QUORUM:** A quorum shall be the majority of the registered delegates in attendance at any given Convention or at any session of the Convention.

## **ARTICLE VI- Amendments**

**Section 1. AMENDMENT ADOPTION:** This Constitution may be amended only at a District Convention by resolution reported by the Constitution and By-Laws Committee and adopted by the affirmative vote of two-thirds (2/3) of the vote cast by the registered delegates of said District Convention.

**Section 2. NOTICE OF RESOLUTIONS TO AMEND:** No Resolution to Amend shall be so reported, or voted upon, unless notice of same has been furnished in writing to each club, no less than thirty (30) days prior to the convening date of the Annual Convention with said notice stating that the proposed Resolution to Amend the Constitution of the District will be voted upon at said Convention.

**Section 3. EFFECTIVE DATE AND TIME OF APPROVED AMENDMENTS:** Each amendment of the Constitution shall take effect at the close of the Convention at which adopted, unless otherwise specified in the amendment.

## **BY-LAWS**

### **ARTICLE 1 - District Convention**

**Section 1. CONVENTION SITE SELECTION:** The District Governor and the District Convention Chairperson shall recommend to the Cabinet a site to hold the Convention and the District Cabinet shall approve or reject the proposed site.

**Section 2. CONVENTION SITE CHANGE:** The District Governor, the District Convention Chairperson and the District Cabinet shall retain the power to change, at any time, for good reason, the Convention site chosen. Should that occur, neither the District Governor, the Convention Chairperson nor any member of the District Cabinet shall incur any liability thereby from any Lions club, or member, in the District.

**Section 3. CONVENTION SUPERVISION:** The District Governor, the District Convention Chairperson and the District Leadership Chairperson shall supervise all phases of the District Convention and may be assisted in planning by any member in the District who desires to participate.

**Section 4. SERGEANT-AT-ARMS:** A Convention Sergeant-at-Arms and Assistant(s) Sergeant-at Arms as deemed necessary shall be appointed by the District Governor.

**Section 5. OFFICIAL REPORT OF CONVENTION:** Within sixty (60) days after the close of each Convention, the Cabinet Secretary shall transmit one copy of the complete proceedings to the office of Lions International. Upon written request from any club in the respective district a copy shall be furnished to said club.

**Section 6. CREDENTIALS COMMITTEE:** The Credentials Committee of the District Convention shall be composed of the District Governor as chairperson, the Cabinet Secretary and two other non-officers of the District appointed by the District Governor. The Credentials Committee shall have the powers and perform the duties set forth in Robert's Rules of Order – Newly Revised Edition.

**Section 7. ORDER OF BUSINESS:** The District Governor and the District Convention Chairperson shall arrange the Order of Business for the District Convention and the same shall be the order of the day for all sessions.

**Section 8. DISTRICT AND STATE CONVENTION HOSPITALITY EVENTS:** The District Honorary Committee shall organize and host all hospitality events at the District Convention of 26-M6, the MD26 (State) Convention and at the MD26 Council of Governors meeting in January if the State Convention is to be hosted by the District for that year. Arrangements shall be made in consultation with the District Governor Elect and the Convention Chairperson.

**Section 9. CONVENTION REGISTRATION FEES:** Such fees as recommended by the Convention Committee and approved by the District Cabinet may be collected under procedures set by the District Cabinet from each Lion and/or guest attending the District Convention to defray the actual cost of the convention.

**Section 10. CONVENTION BUDGET:** The amount budgeted for the annual District Convention shall be deposited in a separate accounting system. The District Treasurer shall receive all monies collected in relation to said Convention, shall deposit same into the separate accounting system, shall pay all budgeted expenses of said Convention and shall make a complete financial accounting within 45 days following the close of the District Convention. Any excess funds collected shall be distributed at the direction of the District Cabinet.

### **ARTICLE II - Meetings**

#### **Section 1. DISTRICT CABINET MEETINGS.**

a. Regular. A regular meeting of the cabinet shall be held in each quarter of the fiscal year, with the first of which should be held within thirty (30) days after the adjournment of the preceding international convention. Ten (10) days written (including letters, electronic mail, facsimile transmission, or cable) notice of meetings setting forth a date, time and place determined by the district governor shall be given to each member by the cabinet secretary.

b. Special. Special meetings of the cabinet may be called at the district governor's discretion, or shall be called upon written request made to the district governor or the cabinet secretary by a majority of the members of the cabinet. No fewer than five (5) nor more than twenty (20) days written (including letters, electronic mail, facsimile transmission, or cable) notice of special meetings, setting forth the purposes and a date, time and place determined by the district governor, shall be given to each member by the cabinet secretary.

- c. Emergency. Emergency meetings may be called at the District Governor's discretion by phone and/or e-mail.
- d. Quorum and Vote. The attendance of a majority of the members of the cabinet shall constitute a quorum for any meeting. In all such meetings, the voting privilege shall extend to the district governor, the immediate past district governor, the first vice district governor, the second vice district governor, the region chairpersons, zone chairpersons, the cabinet secretary, the cabinet treasurer, the chairperson of the Governors Honorary Committee, the MLERF Director and all identified committee chairpersons.

**Section 2. REGIONS AND ZONES.**

- a. Organization. The district governor shall divide the district into regions of no more than sixteen (16) and no less than ten (10) Lions clubs, and each such region into zones of no more than eight (8) and no less than four (4) Lions clubs, giving due regard to the geographical locations of the clubs. All such regions and zones shall be subject to change by the district governor, when deemed necessary to the best interests of the association.
- b. Regional Meetings. Meetings of representatives of all clubs in a region, with the region chairperson or other district cabinet member as may be assigned by the district governor presiding, should be held during the fiscal year at times and places fixed by the region chairperson of the respective region.
- c. Zone Meetings. Meetings of representatives of all the clubs in a zone, with the zone chairperson presiding, shall be held during the fiscal year at times and places fixed by the zone chairperson.

**ARTICLE III - District Nominations, Elections and Appointments**

**Section 1. NOMINATING COMMITTEE:** The District Honorary Committee shall serve as the District Nominating Committee, however, no candidate for office shall be a member of this committee. The Chairperson of this committee shall be determined by the District Honorary Committee.

**Section 2. DISTRICT GOVERNOR QUALIFICATION AND ELECTION PROCEDURES:**

- a. In order for a Lion to be eligible and qualified to seek the office of District Governor, such Lion must:
  - (i) Be an Active Member in good standing of a chartered Lions club in good standing in this district, and be endorsed by letter by their club to the chairperson of the Honorary Committee.
  - (ii) Have served or will have served at the time of taking office as District Governor:
    - a. Currently be serving as-First Vice District Governor of this district.
    - b. As president of a Lions club for a full term or major portion thereof, and a member of the board of directors of a Lions club for no less than two (2) additional years;
    - c. As Region or Zone Chairperson for a full term or major portion thereof; and
    - d. As a member of the district cabinet for two (2) full terms or major portion thereof.
    - e. With none of the above being accomplished concurrently.
    - f. Only in the event the current first vice district governor does not stand for election as district governor, or if a vacancy in the position of first vice district governor exists at the time of the district convention, any club member who fulfills the qualifications for the office of second vice district governor as set forth in these by-laws or constitution and who is currently serving or who has served one (1) additional year as a member of the district cabinet, shall fulfill the requirements of subsection a. (ii) a. of this section.
- b. Any qualified member of a club in the district seeking the office of District Governor shall file a letter of intention to so run in writing with the Honorary Committee prior to the day of its report to the convention, and furnish evidence of compliance with the qualifications for said office set out in the International Constitution and By-Laws. The Nominating Committee Chairperson shall place in nomination at the district convention the name(s) of all candidate(s) so qualified. If none are so received and/or so qualified, then, but then only, nominations for the office may be made from the floor. A candidate shall be allowed one nominating speech of no more than five (5) minutes duration, and one seconding speech of no more than three (3) minutes duration.

**Section 3. FIRST VICE DISTRICT GOVERNOR QUALIFICATION AND ELECTION PROCEDURES:**

- a. In order for a Lion to be eligible and qualified to seek the office of First Vice District Governor, such Lion must:
  - (i) Be an Active Member in good standing of a chartered Lions club in good standing in this district, and be endorsed by letter by their club to the chairperson of the Honorary Committee.
  - (ii) Have served or will have served at the time of taking office as First Vice District Governor:
    - a. Currently be serving as the second vice district governor within the district from which he/she is to be elected.
    - b. As president of a Lions club for a full term or major portion thereof and a member of the board of directors of a Lions club for no less than two (2) additional years;
    - c. As Region or Zone Chairperson for a full term or major portion thereof; and

- d As a member of the district cabinet for one (1) full term, or major portion thereof.
- e With none of the above being accomplished concurrently.

(iii) Only in the event the current second vice district governor does not stand for election as first vice district governor, or if a vacancy in the position of second vice district governor exists at the time of the district convention, any club member who fulfills the qualifications for the office of second vice district governor as set forth in these by-laws or constitution shall fulfill the requirements of subsection (ii)a. of this section.

b. Any member of a club in the district seeking the office of First Vice District Governor shall file a letter of intention to so run in writing with the chairperson of the Honorary Committee prior to the day of its report to the convention, and furnish evidence of compliance with the qualifications for said office set out in the International Constitution and By-Laws. The Nominating Committee Chairperson shall place in nomination at the district convention the names of all candidates so qualified. If none are so received and/or so qualified, then, but then only, nominations for the office may be made from the floor. Each candidate shall be allowed one nominating speech of no more than five (5) minutes duration, and one seconding speech of no more than three (3) minutes duration.

**Section 4. SECOND VICE DISTRICT GOVERNOR QUALIFICATION AND ELECTION PROCEDURES:**

a. In order for a Lion to be eligible and qualified to seek the office of Second Vice District Governor, such Lion must:

- (i) Be an Active Member in good standing of a chartered Lions club in good standing in this district, and be endorsed by letter by their club to the chairperson of the Honorary Committee.
- (ii) Have served or will have served at the time of taking office as Second Vice District Governor:
  - a. As president of a Lions club for a full term or major portion thereof, and a member of the board of directors of a Lions club for no less than two (2) additional years;
  - b. As Region or Zone Chairperson for a full term or major portion thereof; and
  - c. As a member of the district cabinet for one (1) full term, or major portion thereof.
  - d. With none of the above being accomplished concurrently.

b. Any member of a club in the district seeking the office of Second Vice District Governor shall file a letter of intention to so run in writing with the chairperson of the Honorary Committee prior to the day of its report to the convention, and furnish evidence of compliance with the qualifications for said office set out in the International Constitution and By-Laws. The Nominating Committee Chairperson shall place in nomination at the district convention the names of all candidates so qualified. If none are so received and/or so qualified, then, but then only, nominations for the office may be made from the floor. Each candidate shall be allowed one nominating speech of no more than five (5) minutes duration, and one seconding speech of no more than three (3) minutes duration.

**Section 5. BALLOT:** The election shall be by secret written ballot, with the candidate or candidates required to secure a majority of the votes cast by the delegates present and voting in order to be declared elected; for purpose of such election, a majority is defined as a number more than one-half of the total valid votes cast excluding blanks and abstentions. If, on the first ballot, and subsequent ballots, no candidate receives a majority, the candidate (candidates, if a tie occurs) receiving the lowest number of votes shall be eliminated and balloting shall continue until one candidate receives a majority. In case of a tie on any ballot, balloting shall continue on the tied candidates until one is elected.

**Section 6. DISTRICT GOVERNOR VACANCY:** In the event of a vacancy in the office of district governor, the same shall be filled in accordance with the provisions of the International Constitution and By-Laws. The immediate past district governor, vice district governor, the region chairpersons, zone chairpersons, the cabinet secretary and cabinet treasurer and District Governor's Honorary Committee shall convene at a date, time and place called and determined by the immediate past district governor to select a replacement for recommendation to the International Board of Directors. (See Exhibit A at the end of this booklet.) In order for a Lion to be eligible and qualified to be selected to fill a vacancy in the office of district governor, such Lion must:

- a. Be an Active Member in good standing of a chartered Lions club in good standing in this district.
- b. Have served or will have served at the time of taking office as district governor:
  - (i) As president of a Lions club for a full term or major portion thereof;
  - (ii) As Region or Zone Chairperson for a full term or major portion thereof; and
  - (iii) As a member of the district cabinet for two (2) full terms or major portion thereof.
  - (iv) With none of the above being accomplished concurrently.

It is encouraged that the vice district governor(s) fulfill the full term of office and other qualified Lions be considered for filling a vacancy in the office of district governor.

**Section 7. VICE DISTRICT GOVERNOR(S) AND OTHER VACANCIES.** Any vacancy in office except that of district governor and vice district governor(s) shall be filled by appointment by the district governor for the unexpired term. In event

of a vacancy arising in the office of vice district governor, the district governor shall convene a meeting of the members of the existing cabinet as provided for in the International Constitution and By-Laws and all past international officers who are members in good standing of a chartered Lions club in good standing in the district. It shall be the duty of the attendees at this meeting to appoint a qualified club member as vice district governor for the remainder of the term. In filling said vacancy, it shall be the duty of the district governor, or if not available, the most recent past district governor who is available, to send out invitations to attend said meeting and it shall also be this officer's responsibility to preside as chairperson of the meeting. The chairperson shall convey the results to the international office within seven (7) days together with evidence of invitations sent and meeting attendance. Each Lion who is entitled to receive an invitation to attend and is present at said meeting shall be entitled to cast one vote for the Lion of choice. In order for a Lion to be eligible and qualified to be selected to fill a vacancy in the office of vice district governor, that Lion must:

- a. Be an Active Member in good standing of a chartered Lions club in good standing in this district.
- b. Have served or will have served at the time of taking office as vice district governor:
  - (i) As president of a Lions club for a full term or major portion thereof; and
  - (ii) As Region of Zone Chairperson for a full term or major portion thereof; and
  - (iii) As a member of the district cabinet for a full term or major portion thereof.
  - (iv) With none of the above being accomplished concurrently.

**Section 8. CABINET SECRETARY QUALIFICATIONS:** Each Cabinet Secretary shall:

- a. Be a member in good standing of a Lions Club in good standing within the District.
- b. Have served a full term as president or secretary of a Lions Club and as a member of the District Cabinet for two (2) years.
- c. Not be a member of the immediate family of the District Governor nor Vice District Governor(s).

**Section 9. CABINET TREASURER QUALIFICATIONS:** Each Cabinet Treasurer shall:

- a. Be a member in good standing of a Lions Club in good standing within the District.
- b. Have served a full term as president or treasurer of a Lions Club and as a member of the District Cabinet for two (2) years.
- c. Not be a member of the immediate family of the District Governor nor Vice District Governor(s).

**Section 10. REGION CHAIRPERSON QUALIFICATIONS:** Each Region Chairperson shall:

- a. Be an active member in good standing in the respective region; and
- b. Have served or will have served at the time of taking office as region chairperson as president of a Lions club for a full term or major portion thereof, as a member of the board of directors of a Lions club for no less than two (2) additional years, as a Zone Chairperson or a Cabinet Secretary or Cabinet Treasurer of this district for a full term or major fraction thereof, and one (1) additional year as a member of the district Cabinet. None of the above may be served concurrently.
- c. Be appointed for a term of one (1) Lion's year and may succeed themselves.

**Section 11. ZONE CHAIRPERSON QUALIFICATIONS.** Each Zone Chairperson shall:

- a. Be an active member in good standing in the respective zone; and
- b. Have served or will have served at the time of taking office as president or secretary of a Lions club for a full term or major portion thereof, and a member of the board of directors of a Lions club for no less than two (2) additional years.
- c. Be appointed for a term of one (1) Lion's year and may succeed themselves.

**Section 12. REGION/ZONE CHAIRPERSON VACANCY.** If any region chairperson or zone chairperson shall cease to be a member of a club in the region or zone, as the case may be, to which appointed, that chairperson's term of office shall thereon cease and the district governor shall appoint a successor to fill said office.

#### **ARTICLE IV - Duties of District Officers/Cabinet**

**Section 1. DISTRICT GOVERNOR.** Under the general supervision of the International Board of Directors, the district governor shall represent the association in this district. In addition, the district governor shall be the chief administrative officer in this district and shall have direct supervision over the vice district governors, region chairpersons, the zone chairpersons, the cabinet secretary, the cabinet treasurer and such other cabinet members as may be provided for in this district constitution and by-laws. Specific responsibilities shall be to:

- a. Further the Purposes of this association;
- b. Actively participate and inspire other district officers to administer and promote effective membership growth and new club organization.
- c. Actively participate and inspire other district officers to administer and promote leadership development at the

club and district levels.

- d. Support and promote the Lions Clubs International Foundation.
- e. Preside, when present, over the district convention, and cabinet and other district meetings. (During any period the governor is unable to so preside, the presiding officer at any such meeting shall be the vice district governors, in order. If neither vice district governor is available, the district officer chosen by the attending members shall preside.)
- f. Perform such other functions and acts as shall be required by the International Board of Directors.
- g. Secure fidelity Bonding, and may serve as one signatory on all District accounts.

**Section 2. FIRST VICE DISTRICT GOVERNOR:** The first vice district governor, subject to the supervision and direction of the district governor shall be chief administrative assistant to the district governor. Specific responsibilities shall be to:

- a. Further the Purposes of this association;
- b. Play an active role in membership development including extension of new clubs and leadership development within the district.
- c. Become familiar with the duties of the district governor so in the event of a vacancy in the office of district governor, to be better prepared to assume the duties and responsibilities of said office;
- d. Perform such administrative duties as may be assigned by the district governor;
- e. Perform such other functions and acts as may be required by the International Board of Directors through the vice district governor's manual and other directives;
- f. Actively participate in all cabinet meetings and conduct all meetings in the absence of the district governor;
- g. Participate in Council of governors meetings as appropriate.
- h. Participate in the preparation of the district budget;
- i. Engage actively in all matters to be continued during the next year;
- j. Participate in the review of the strengths and weaknesses of the clubs of the district.
- k. At the request of the district governor supervise appropriate district committees.
- l. Will chair the district MERL team
- m. Secure fidelity Bonding, and may serve as one signatory on all District account(s).

**Section 3. SECOND VICE DISTRICT GOVERNOR:** The second vice district governor, subject to the supervision and direction of the district governor shall be liaison administrative assistant to the district governor and vice district governor. Specific responsibilities shall be to:

- a. Further the Purposes of this association;
- b. Become familiar with the duties of the district governor and vice district governor so in the event of a vacancy in the office(s), to be better prepared to assume the duties and responsibilities of said office;
- c. Perform such administrative duties as may be assigned by the district governor;
- d. Actively participate in all cabinet and council meetings and conduct all meetings in the absence of the district governor;
- e. Participate in the preparation of the district budget;
- f. Be actively engaged in all matters to be continued during the next year;
- g. Participate in the review of the strengths and weaknesses of the clubs of the district particularly, identify existing and potential weak clubs within the district, establish plans to strengthen them, and submit the plans to the international headquarters by the end of the vice district governor's term; and
- h. At the request of the district governor supervise appropriate district committees.

**Section 4. CABINET SECRETARY:** The Cabinet Secretary shall act under the supervision of the district governor. Specific responsibilities shall be to:

- a. Further the Purposes of this association;
- b. Perform such duties as are implied by the title of said office, including but not by way of limitation, the following:
  - (1) Keep an accurate record of the proceedings of all meetings of the cabinet, and within thirty (30) days after each meeting forward copies of the same to all members of the cabinet, and the office of Lions Clubs International;
  - (2) Take and keep minutes of the district convention and furnish copies of the same to Lions Clubs International, the district governor and the secretary of each club in the district;
  - (3) Make reports to the cabinet as the district governor or cabinet may require;
  - (4) Bill clubs for annual per capita assessment (semi-annually).
- c. Secure fidelity Bonding, and may serve as one signatory on all District account(s).
- d. Perform such other functions and acts as may be required by directives of the International Board of Directors.
- e. The term of office shall be one (1) Lion's year, and may serve succeeding terms, provided, however such succession shall be limited to four (4) consecutive terms unless approved by the District Cabinet, and shall in no case exceed

five (5) consecutive terms.

**Section 5. CABINET TREASURER.** The Cabinet Treasurer shall act under the supervision of the district governor. Specific responsibilities shall be to:

- a. Further the Purposes of this association;
- b. Perform such duties as are implied by the title of said office, including but not by way of limitation, the following:
  - (1) Collect and receipt for all per capita assessments levied on members and clubs in the district, deposit the same in such bank or banks as the district cabinet shall determine and disburse the same by order of the district governor;
  - (2) Remit and pay over to the multiple district council secretary-treasurer the multiple district per capita assessment, if any, collected in the district, and secure a proper receipt;
  - (3) Keep accurate books and records of account, and permit inspection of the same by the district governor, any cabinet member and any club (or any authorized agent of any of them) at any reasonable time for any proper purpose. Upon direction of the district governor or the cabinet, and shall furnish any such books and records as requested to any auditor appointed by the district governor or cabinet.
- c. Secure fidelity Bonding, and may serve as one signatory on all District account(s).
- d. Perform such other functions and acts as may be required by directives of the International Board of Directors.
- e. The term of office shall be one (1) Lion's year, and may serve succeeding terms, provided, however such succession shall be limited to four (4) consecutive terms unless approved by the District Cabinet, and shall in no case exceed five (5) consecutive terms.

**Section 6. REGION CHAIRPERSON:** The region chairperson, subject to the supervision and direction of the district governor, shall be the chief administrative officer in the region. Specific responsibilities should be to:

- a. Further the Purposes of this association;
- b. Supervise the activities of the zone chairpersons in the region and such district committee chairpersons as may be assigned by the district governor;
- c. Play an active role in membership development including organizing new clubs and in strengthening weak clubs in the district;
- d. Attend all Cabinet meetings, District and State Conventions,
- e. Hold staff meetings with Zone Chairpersons,
- f. Visit a regular meeting of each club in the region at least once during the term of office, reporting all findings to the district governor;
- g. Visit a regular board of directors meeting of each club in the region at least once during the term of office, reporting all findings to the district governor;
- h. Endeavor to have every club in the region operating under a duly adopted club constitution and by-laws;
- i. Promote representation at international and district (sub- and multiple) conventions by at least the full quota of delegates to which clubs in the region are entitled;
- j. Carry out such official visitations to club meetings and charter nights as shall be assigned by the district governor;
- k. Perform such additional assignments as shall be made from time to time by the district governor;
- l. Perform such other functions and acts as may be required by the International Board of Directors through a region chairperson's manual and other directives.

In the event the region chairperson for any reason cannot or does not, in the judgment of the district governor, perform the duties of the office, or in the event the office is for any reason vacated, the district governor shall appoint a successor to serve for the unexpired term.

**Section 7. ZONE CHAIRPERSON:** The zone chairperson, subject to the supervision and direction of the district governor and region chairperson, shall be the chief administrative officer in the zone. Specific responsibilities shall be to:

- a. Further the purposes of this association.
- b. Serve as chairperson of the District Governor's Advisory Committee in the zone and as such chairperson to call regular meetings of said committee;
- c. Play an active role in leadership development at the club level.
- d. Attend all District Cabinet Meetings.
- e. Attend Staff meetings called by the Region Chairperson to review the status of clubs within the Zone.
- e. Visit a regular meeting of each club in the zone once or more during the term of office, reporting the findings to the region chairperson – particularly with respect to weaknesses which may have been discovered (copy to district governor) Further the Purposes of this association;
- f. Make a report of each District Governor's Advisory Committee (Zone) meeting and send copies within five (5) days thereafter to Lions Clubs International and to the district governor and region chairperson;
- g. Represent each club in the zone in any problems with district, multiple district council chairperson or Lions Clubs

International;

- h. Supervise the progress of district, multiple district and Lions Clubs International projects in the zone;
- i. Endeavor to have every club within the zone operating under a duly adopted club constitution and by-laws;
- j. Promote representation at international and district (sub- and multiple) conventions by at least the full quota of delegates to which clubs in the zone are entitled;
- k. Perform such other functions and acts as may be required by directives of the International Board of Directors.

In the event the zone chairperson for any reason cannot or, in the judgment of the district governor, does not perform the duties of the office, or in the event the office is for any reason vacated, the district governor shall appoint a successor to serve for the unexpired term.

**Section 8. DISTRICT GOVERNOR'S CABINET:** The district governor's cabinet shall:

- a. Assist the district governor in the performance of duties and in the formulation of administrative plans and policies affecting the welfare of Lionism within the district;
- b. Receive, from the region chairpersons or other assigned district cabinet members, reports and recommendations which concern the clubs and zones;
- c. Supervise the collection of all per capita assessments by the cabinet treasurer, designate a depository(s) for said funds and authorize the payment of all legitimate expenses pertaining to the administration of the affairs of the district;
- d. Set the amount of and approve the surety company issuing, the fidelity bond;
- e. Secure quarterly or more frequently, district reports from the cabinet secretary and cabinet treasurer.
- f. Provide for audit of the books and accounts of the cabinet treasurer.

**Section 9. SERGEANT-AT-ARMS:** The Sergeant-at-Arms, who shall be appointed by the District Governor, shall maintain order and decorum at the respective conventions and meetings and perform such other duties as are incident to the office under ROBERT'S RULES OF ORDER, NEWLY REVISED. The Sergeant-at-Arms shall not have voting privileges at the District Cabinet Meetings based solely upon this office.

**Section 10. DISTRICT GOVERNOR'S ADVISORY COMMITTEE.** There shall be a District Governor's Advisory Committee in each Zone, composed of the Zone Chairperson and the Presidents and Secretaries of the clubs in the Zone. The Zone Chairperson shall be the Chairperson of this committee, whose duty shall be to assist the Zone Chairperson in an advisory capacity, procure recommendations affecting the welfare of Lionism and the clubs in the Zone, and relay the same through the Zone Chairperson to the district Governor and the Cabinet.

**Section 11. DISTRICT GOVERNOR'S HONORARY COMMITTEE:** There shall be a District Governor's Honorary Committee consisting of Past International Officers and Past District Governors within the District. The Chairperson, Vice Chairperson, Secretary and Treasurer shall be elected annually by committee members. This committee shall meet when and as called upon by the Committee Chairperson. They shall promote harmony within the District and make club visits within the district when called upon by the Governor. They shall also be responsible for hospitality night receptions at District and State Conventions. The chairperson of this committee shall be a voting member of the District Cabinet.

## **ARTICLE V - Committees: Appointment and Duties**

**Section 1: GENERAL PROVISIONS;**

- a. No person shall serve on the same State Committee for more than four years in any six consecutive years without consent of the Council on a yearly basis thereafter.
- b. No person may serve on more than one State Committee at any given time.
- c. In case of any resignation or failure of a committee member to fulfill the required term, the current District Governor shall appoint a replacement to fill the unexpired term.
- d. Proceeds generated or expenses incurred by District Committees shall be processed through the District Treasurer and proper accounting be made thereof.

**Section 2. STATE COMMITTEES, ODD YEARS :** The District Governor whose term begins during ODD years shall appoint a District Chairperson and Co-Chairperson for each of the following State Committees. This appointment shall be for a term of two years for the Chairperson and three years for the Co-Chairperson. The Chairperson shall be the only voting member of the Governors Cabinet unless the Chairperson can not be in attendance, then the Co-Chairperson may vote.

a. **CONVENTION.** The Convention Chairperson shall work with the District Governor and the Convention Committee to plan and carry out the District Convention and to perform such other duties as specified in this Constitution and By-Laws. The Chairperson shall also be a member of the State Convention Committee and shall perform such duties as

specified in the State Constitution and By-Laws. The Chairperson shall attend quarterly state meetings.

b. **LIONS BUSINESS OPPORTUNITIES FOR MISSOURI BLIND(LBOMB).** The Chairperson of this committee shall be a member of the state LBOMB Committee and shall perform such duties as specified in the State Constitution and By-Laws. The Chairperson shall attend quarterly State meetings.

c. **CONSTITUTION AND BY-LAWS.** The Chairperson of this committee shall review the District Constitution and By-Laws and shall work with any other committee members so appointed on a time to time basis by the District Governor to make recommendations to the District Cabinet regarding proposed revisions. The Chairperson of this Committee shall be a member of the State Constitution and By-Laws Committee and shall perform such duties as specified in the State Constitution and By-Laws. The Chairperson shall also attend quarterly State meetings.

d. **HEARING.** The Hearing Chairperson shall arrange a schedule for the use of the Hearing Van when it is in the District. This Chairperson shall be a member of the State Hearing Conservation and Work with the Deaf Committee and shall perform such duties as specified in the State Constitution and By-Laws. This chairperson shall be the custodian of the District's portable audiometers. The Chairperson shall also attend state quarterly meetings.

**Section 3. STATE COMMITTEES, EVEN YEARS** (Chairperson shall be a member of the District Cabinet): The District Governor whose term begins during EVEN year shall appoint a District Chairperson and Co-Chairperson for each of the following State Committees. This appointment shall be for a term of two years and three years for the Co-Chairperson. The Chairperson will be the only voting member of the Governors Cabinet unless chairperson is absent. In the absence of Chairperson the Co-Chairperson may vote.

a. **SIGHT.** The Sight Chairperson shall with the District Governor determine the amount to be pledged to Missouri Lions Eye Research Foundation from the District and shall make an effort to collect this total from the clubs of the District. The Chairperson shall make a concentrated effort to see that all clubs in the District make a contribution of some amount each year. The Sight Chairperson shall be a member of the State Sight Conservation and Work with the Blind Committee and shall perform such duties as specified in the State Constitution and By-Laws. The Chairperson shall attend state quarterly meetings.

b. **PUBLIC RELATIONS.** The District Public Relations Chairperson shall work with all clubs of the District to secure adequate Public Relations regarding the various functions of the local clubs. The Chairperson shall also see that timely information is sent to the State Bulletin regarding any function of the District or any club within the District. This Chairperson shall be a member of the State Public Relations Committee and shall perform such duties as specified in the State Constitution and By-Laws. This Chairperson shall attend quarterly state meetings.

c. **WOMEN'S INITIATIVE.** The Women's Initiative Chairperson shall endeavor to increase the percentage of women in each Lions Club. This Chairperson shall be a member of the Sate Women's Initiative Committee and the State MERL+ committee and shall perform such duties as specified in the State Constitution and By-Laws. This Chairperson shall attend a quarterly State meeting.

d. **BAND.** The Band Chairperson shall dispense information regarding the cost of sending a member to the Missouri Lions All State Band, how to apply for acceptance, and such other information as may become available. The Chairperson shall be a member of the Missouri Lions All State Band Committee and shall perform such duties as specified in the State Constitution and By-Laws. This Chairperson shall attend quarterly State meetings.

e. **ATHLETIC.** The Athletic Chairperson shall be a member of the State Athletic Committee and shall perform such duties as specified in the State Constitution and By -Laws. This Chairperson shall attend quarterly state meetings.

f. **LIONS WORLD SERVICE FOR THE BLIND (LWSB).** The Chairperson shall dispense information regarding LWSB to all clubs in the District, shall receive funds contributed by clubs in the District and shall forward same to LWSB without delay. the Chairperson shall work with LWSB regarding tours and shall be available to clubs who so desire.

g. **LEADER DOG.** The Leader Dog Chairperson shall dispense information as my be available and shall receive contributions from the clubs of the District, forwarding same to Leader Dogs without delay.

h. **MID SOUTH.** The Mid South Chairperson shall dispense information as may be available and shall receive contributions from the clubs of the District, forwarding same to Mid South without delay.

i. LEO. The Chairperson shall assist the District Governor in the formation of new Leo Clubs in the District. The Chairperson shall work with the existing Leo Clubs in the District to promote membership growth and retention.

j. YOUTH OUTREACH. The Chairperson shall provide information to Clubs regarding Youth Outreach and shall be available to assist clubs desiring to implement projects.

k. PEACE POSTER. The Chairperson shall assist the District Governor in promoting the Peace Poster Contest in the District.

l. CAMPUS CLUB. The Campus Chairperson shall be a member of the State Campus Club Committee and shall perform such duties as specified in the State Constitution and By-Laws. This Chairperson shall attend quarterly state meetings.

m. INFORMATION TECHNOLOGY. The Information Technology Chairperson shall be a member of the State Information Technology Committee shall perform such duties as specified by the State Constitution and By-Laws. This Chairperson shall attend quarterly state meetings.

n. LONG RANGE PLANNING. The Long Range Planning committee will only work at the direction of the Council of Governors. This Chairperson will only answer to the Council of Governors unless the Governor of his District has a direction for him. This Chairperson will attend state quarterly meetings as directed by the Council of Governors.

**Section 4. STATE COMMITTEES, THREE YEARS:** Each incoming District Governor shall appoint a chairperson to fill vacancies created by expiring terms in the following State MERL+ committees. The term of office shall be for three (3) years. Appointments should be made to coincide with LCI appointments. The Chairperson shall be a member of the District Cabinet.

a. MEMBERSHIP. The Membership Chairperson shall assist the District Governor in the promotion of Membership growth throughout the District, working with clubs which might be in danger of becoming defunct, and developing new ideas and methods for securing new members in existing clubs. The Membership Chairperson shall be a member of the State Membership Committee and State MERL+ Committee and shall perform such duties specified by said committee. This Chairperson shall attend state quarterly meetings.

b. EXTENSION. The Extension Chairperson shall assist the District Governor in finding locations and canvassing areas where new clubs may be organized or former clubs reorganized. The Extension Chairperson shall be a member of the State Extension Committee and State MERL+ committee and shall perform such duties specified by said committee. This Chairperson shall attend state quarterly meetings.

c. RETENTION. the Retention Chairperson shall assist the District Governor in designing ways to retain members in Lions Clubs. The duties shall include, but are not limited to, working with clubs which might be in danger of becoming defunct, conducting status (Healthy Club) surveys etc. and working with all clubs in the retention of members. The Retention Chairperson shall be a member of the State Retention Committee and State MERL+ Committee, and shall perform such duties specified by said committee. This Chairperson shall attend state quarterly meetings.

d. LEADERSHIP DEVELOPMENT. The Leadership Development Chairperson shall hold Leadership Conferences and Training Seminars as may be requested by the District Governor. The Chairperson shall be a member of the State Leadership Development Committee and the State MERL+ Committee and shall perform such duties as specified in the State Constitution and By-Laws. This Chairperson shall attend state quarterly meetings.

#### **Section 5. DISTRICT COMMITTEES**

a. FINANCE: Each incoming District Governor shall appoint a member to the Finance Committee to serve a term of three years.

(1) This committee will have the responsibility of helping in all Fund Raising events during the year, and assisting the incoming District Governor with the preparation of the proposed budget for the following year.

(2) The member whose term of office expires at the end of the current year shall be Chairperson of the committee. The Chairperson shall be a member of the District Cabinet.

b. AUDIT: Each fiscal year, the Chairperson of the Honorary Committee shall appoint three Lions to the Auditing Committee.

(1) This committee shall have the responsibility of auditing the records pertaining to any financial functions of

the District and conducting audits of the Cabinet Treasurer records as prescribed by Article IV, Section 6d and Article VIII, Section 5 of these By-Laws.

(2) The term of office shall cease following the final audit for the fiscal year.

c. **BASKETBALL:** The District will conduct two basketball games, with a chairperson appointed for each game. Each of the chairpersons will work with a committee to plan and carry out the necessary duties for the successful completion of a basketball game. Net proceeds from these activities shall be dispensed as directed by the District Cabinet. The Chairpersons shall provide information to the District Cabinet and the clubs of the District. Both chairpersons shall be members of the District Cabinet.

d. **LCIF:** The LCIF Chairperson shall be the Immediate Past District Governor. The Chairperson shall dispense information to the Clubs of the District regarding the activities of LCIF and receive contributions from the clubs, forwarding same to LCIF without delay.

e. **DISCRETIONARY:** The district governor may establish and appoint such other committees and/or chairpersons as deemed necessary and appropriate for the efficient operations of the district. Such committee chairpersons shall be deemed nonvoting members of the district cabinet.

#### **Section 6. MISSOURI LIONS EYE RESEARCH FOUNDATION DIRECTOR**

a. Any member in good standing in a duly recognized Lions Club in the District shall be eligible to serve as Director. the nomination and election procedures shall be as follows:

(1) Any member who deserves to be a candidate for election shall so state such intentions in writing to the District Nominating Committee at least thirty( 30) days prior to the District Convention.

(2) If more than one candidate submits their name for election, a ballot shall be prepared for voting at the District Convention.

(3) If no candidate "files" for election, then and only then, may nominations be made from the floor at the convention and voting be conducted by a blank ballot on which the name of the candidate for whom the delegate wishes to vote shall be written.

b. Each Director so elected shall serve for a term of three (3) years. No Director shall serve for more than two (2) consecutive three (3) year terms.

c. In the event a vacancy occurs, the District Governor shall appoint another member to fill the vacancy until the next District Convention, at which convention, a Director shall be elected to fill the unexpired term.

### **ARTICLE VI - District Administrative Fund**

**Section 1. DISTRICT REVENUE.** To provide revenue to defray the administrative expenses of the district, an annual per capita assessment of sixteen dollars (\$16.00) (Seventeen dollars and fifty cents[\$17.50] if an international candidate is endorsed) [seven dollars (\$7.00) district and nine dollars (\$9.00) [ten dollars and fifty cents (\$10.50) if an international candidate is endorsed] state) is hereby levied upon each member of each club in the district and shall be collected and paid in advance by each club in two (2) semi-annual payments as follows: eight dollars (\$8.00) [eight dollars and seventy-five cents (\$8.75) if an international candidate is endorsed] per club member on September tenth of each year to cover the semi-annual period July 1 to December 31; and eight dollars (eight dollars and seventy-five cents (\$8.75) if an international candidate is endorsed] per club member on March 10th of each year, to cover the semi-annual period January 1 to June 30, with billings of the same to be based upon the roster of each club as of the first days of July and January, respectively. Said assessment shall be paid to the cabinet treasurer by each club in the district, except newly chartered and reorganized clubs, which shall collect and pay said per capita assessment on a pro-rata basis from the first day of the second month following the date of their organization or reorganization, as the case may be. Said per capita assessment shall be disbursed only for administrative expenses of the district and only upon approval by the district governor's cabinet. Disbursement therefrom shall be by checks drawn and signed by the cabinet treasurer or cabinet secretary and countersigned by the district governor or first vice district governor.

**Section 2. REMAINING FUNDS.** In any fiscal year, any balance remaining in designated accounts after payment of all administrative expenses in that year shall remain in said account and become available for future expenses and be treated as income in any fiscal year in which expended or otherwise budgeted for payment of such expenses. .

**Section 3. REIMBURSEMENT FOR EXPENSES:** Expenses for per diem, mileage and lodging shall be reimbursed for the Cabinet Secretary and First Vice District Governor when attending the Council of Governors meetings, following the

Rules of Audit set forth by Lions International and with receipts and a statement of mileage required and presented prior to payment.

**ARTICLE VII - Nominations and Endorsement of International Director and Second Vice President Nominees**

**Section 1. ENDORSEMENT PROCEDURE:** Subject to the provisions of the International Constitution and By-Laws, any member of a Lions club in the district seeking endorsements of a district convention as a candidate for the office of international director or second vice-president shall:

a. Deliver (by mail or in person) written notice of intention to seek such endorsement to the district governor and to the multiple district council chairperson no later than October 1st prior to the convening date of the state convention at which such question of candidacy is to be voted upon;

b. Deliver with said notice of intention evidence of fulfillment of the qualifications for such office set forth in the International Constitution and By-Laws.

**Section 2. NOMINATION:** Each notice of intention so delivered shall be transmitted forthwith by the district governor to the Nominating Committee Chairperson of the respective convention, which shall review and perfect the same by obtaining from each prospective candidate any additional evidence of such intention and qualifications as may be necessary under the International Constitution and By-Laws, and shall place in nomination at the respective convention the name of each such prospective candidate who has fulfilled said procedural and constitutional requirements.

**Section 3. SECONDING SPEECH:** Each such nominee for endorsement shall be entitled to one seconding speech of no more than three (3) minutes in duration.

**Section 4. VOTE:** The vote on the question of endorsement shall be by secret written ballot, unless there shall be only one nominee seeking the same, in which event a voice vote may be taken. The nominee receiving a majority of the votes cast shall be declared endorsed (elected) as the candidate of the convention and district. In the event of a tie vote, or failure of one nominee to receive the required majority, on any ballot, balloting shall continue until one receives the required majority of the votes cast.

**Section 5. CERTIFICATION OF ENDORSEMENT:** Certification of endorsement by the respective convention shall be made in writing to the international office by the district officials designated (and if the district is a sub-district in the multiple district to the multiple district council of governors) in accordance with the requirements set forth, in the International Constitution and By-Laws.

**Section 6. VALIDITY:** No district endorsement of any candidacy of any member of a Lions club in this district shall be valid unless and until the provisions of this Article VII have been met.

**ARTICLE VIII – Miscellaneous Provisions**

**Section 1: CONFLICTS OF CONSTITUTION OR BY-LAWS -** In the event any provision contained in this Constitution and By-Laws of District 26 M-6 is in conflict with any provision of the Constitution and By-Laws of Lions International and / or the Constitution and By-Laws of Multiple District 26, the higher Constitution(s) and By-Laws shall prevail.

**Section 2. DISTRICT GOVERNOR EXPENSES – INTERNATIONAL CONVENTION.** Expenses of the district governor in connection with attending the international convention shall be considered a district administrative expense. Reimbursement for such expenses shall be made as per the district budget.

**Section 3. FINANCIAL OBLIGATIONS.** The district governor and cabinet shall not incur obligations in any fiscal year which will effect an unbalanced budget or deficit in said fiscal year.

**Section 4. FIDELITY BOND.** All authorized signatories shall be bonded in such amount and with such surety company as shall be approved by the district governor's cabinet and the cost of same shall be an administrative expense.

**Section 5. AUDIT OR REVIEW.** The District Governor’s Cabinet shall provide for, and fund, an audit of the books and accounts of all District funds, equipment, programs, and projects annually or at more frequent intervals if necessary, by a competent auditor or by a committee appointed by the Chairperson of the District Honorary Committee. The annual audit shall be performed between July 1 and the first District Cabinet Meeting.

**Section 6.** COMPENSATION. No officer shall receive any compensation for any service rendered to this district in any official capacity.

**Section 7.** FISCAL YEAR. The fiscal year of this district shall be from July 1 to June 30.

**Section 8.** DISPUTE RESOLUTION. The clubs in the district shall pursue all complaints, disputes or claims according to the terms and conditions of rules or procedure adopted, from time to time, by the International Board of Directors.

#### **ARTICLE IX – Amendments**

**Section 1.** Amendment Adoption: These By-Laws may be amended only at a District Convention by resolution reported by the Constitution and By-Laws Committee and adopted by the affirmative vote of a simple majority of the vote cast by the registered delegates of said District Convention.

**Section 2.** Notice of Resolutions to Amend: No Resolution to Amend shall be so reported, or voted upon, unless notice of same has been furnished in writing to each club, no less than thirty (30) days prior to the convening date of the Annual Convention with said notice stating that the proposed Resolution to Amend the By-Laws of the District will be voted upon at said Convention.

**Section 3.** Effective Date and Time of Approved Amendments: Each amendment of these By-Laws shall take effect at the close of the Convention at which adopted, unless otherwise specified in the amendment.

RULES OF PROCEDURE  
SPECIAL MEETING TO RECOMMEND A LION FOR APPOINTMENT AS DISTRICT GOVERNOR

Rule 1. In the event a vacancy arises in the office of district governor, it shall be the duty of the immediate past district governor, or if not available, the most recent past district governor who is available, upon notification from the international office, to convene a meeting of the district governor, immediate past district governor, vice district governor, the region chairpersons, zone chairpersons and the secretary and treasurer and all past international presidents, past international directors and past district governors who are members in good standing of a chartered Lions club in the district for the purpose of recommending a Lion for appointment by the International Board of Directors.

Rule 2. Written invitations to this meeting shall be sent as soon as possible so that the meeting is held within the required fifteen- teen (15) days of receipt of notification. The immediate past district governor, as the meeting's chairperson, shall have the authority to select the meeting site, date and time. However, such chairperson shall use all best efforts to select a centrally located meeting venue, and schedule the meeting at a convenient date and time within the required fifteen (15) days.

Rule 3. The chairperson shall maintain a written attendance roster.

Rule 4. Each Lion who is entitled to attend the meeting may make one nomination of personal choice from the floor.

Rule 5. Each such nominee shall be entitled to one seconding speech, only, in that nominee's behalf of not more than three (3) minutes in duration, and may speak personally for five (5) additional minutes. When each nominee has had an opportunity to present remarks, the chairperson shall declare the nominations closed. No additional nominations shall be accepted after the close of nominations.

Rule 6. Voting.

- a. Voting will occur immediately after the close of nominations.
- b. Voting will be by written ballot unless a majority of the members attending the meeting select another voting method.
- c. The member shall indicate the vote by writing the name of choice on the ballot. Any ballot containing votes for more than one nominee shall be declared invalid.
- d. A simple majority vote shall be necessary to recommend a member for appointment as district governor. In the event anyone candidate shall fail to receive the required number of votes to be selected, additional balloting shall take place as outlined in this Rule 6 until such time as one candidate secures a simple majority vote.

Rule 7. At the conclusion of the meeting, but in no event more than seven (7) days after the conclusion of the meeting, the chairperson will forward a written report of the voting results to the international office together with evidence of invitations sent and attendance at the meeting.

Rule 8. The International Board of Directors, pursuant to Article III, Sections 9a. and d. of the International By-Laws shall consider, but is not bound by, any recommendation resolved at the special meeting. The International Board of Directors reserves the right to appoint the recommendee or any club member as district governor for the (remainder of the) term.

THE INTERNATIONAL ASSOCIATION  
OF LIONS CLUBS  
District 26 M6 State of Missouri

SUMMARY OF RULES  
SPECIAL MEETING TO RECOMMEND A LION FOR APPOINTMENT AS DISTRICT GOVERNOR

1. The international office has advised the district to convene a special meeting to recommend a member for appointment as district governor.
2. The immediate past district governor prepares invitations for the special meeting. Invitations are to be sent to the district governor, immediate past district governor, vice district governor, the region chairpersons, zone chairpersons and the secretary and treasurer or secretary-treasurer and all past international presidents, past international directors and past district governors who are members in good standing of a chartered Lions club in the district. The invitations should state the date, time and location for the meeting.
3. The chairperson maintains an attendance roster at the meeting.
4. Nominations are made from the floor. Each nominee may speak for five (5) minutes, and a seconding Lion may speak for an additional three (3) minutes.
5. Voting begins immediately after nominations close. Voting is by written ballot unless a majority of attendees select another voting method.
6. A simple majority of votes cast by those present and voting is necessary to be recommended. If no one candidate secures a simple majority vote, voting continues as outlined in the rules of procedure.
7. The chairperson forwards the meeting results at the conclusion of the meeting.